



Transforming lives

CONTRACT AMENDMENT Refugee Health Promotion

DSHS CONTRACT NUMBER:
2065-92912

Amendment No. 01

This Contract Amendment is between the State of Washington Department of Social and Health Services (DSHS) and the Contractor identified below.

Program Contract Number
Click here to enter text.
Contractor Contract Number

CONTRACTOR NAME Harborview Medical Center		CONTRACTOR doing business as (DBA) Harborview Mental Health Center	
CONTRACTOR ADDRESS 325 Ninth Avenue Box 359797 Seattle, WA 98104		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 578-037-394	DSHS INDEX NUMBER 1145
CONTRACTOR CONTACT Susie Salem	CONTRACTOR TELEPHONE (206) 744-9155	CONTRACTOR FAX Click here to enter text.	CONTRACTOR E-MAIL ADDRESS ssalem2@uw.edu
DSHS ADMINISTRATION Economic Services Administration		DSHS DIVISION Community Services Division	DSHS CONTRACT CODE 3000LC-65
DSHS CONTACT NAME AND TITLE Cathy Vue Program Manager		DSHS CONTACT ADDRESS 1700 E Cherry Street Seattle, WA 98122-	
DSHS CONTACT TELEPHONE (206)568-5597	DSHS CONTACT FAX Click here to enter text.	DSHS CONTACT E-MAIL ADDRESS vuec@dshs.wa.gov	
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No		CFDA NUMBERS	
AMENDMENT START DATE 10/01/2021	CONTRACT END DATE 09/30/2022		
PRIOR MAXIMUM CONTRACT AMOUNT \$36,906.00	AMOUNT OF INCREASE OR DECREASE \$31,906.00	TOTAL MAXIMUM CONTRACT AMOUNT \$68,812.00	
REASON FOR AMENDMENT; CHANGE OR CORRECT CHOOSE ONE:			
ATTACHMENTS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract Amendment by reference: <input type="checkbox"/> Additional Exhibits (specify):			
This Contract Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Contract. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Contract remain in full force and effect. The parties signing below warrant that they have read and understand this Contract Amendment, and have authority to enter into this Contract Amendment.			
CONTRACTOR SIGNATURE 	PRINTED NAME AND TITLE Sommer Kleweno-Walley Chief Executive Officer		DATE SIGNED 10/1/21
DSHS SIGNATURE 	PRINTED NAME AND TITLE Sandra Daniels, Contracts Officer DSHS/ESA-Community Services Division		DATE SIGNED 10/01/2021

This Contract between the State of Washington Department of Social and Health Services (DSHS) and the Contractor is hereby amended as follows:

Effective October 1, 2021

1. The Contract End Date is extended to September 30, 2022.
2. The Maximum Contract Amount is increased by **\$31,906** for the current contract year, to a new Maximum Contract Amount of **\$68,812**.
3. Special Terms and Conditions, Section 4, Statement of Work is replaced with the following language:

4. Statement of Work

The Contractor shall provide the services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

- a. Harborview Medical Center (HMC) staff will offer medical and medically related support to clients with complex medical conditions who meet eligibility criteria listed in this contract, including but not limited to:
 - (1) Review and triage overseas medical records of clients who meet eligibility criteria listed in this contract whom are referred by local resettlement agencies.
 - (2) Develop a triage assessment plan within five (5) working days of receipt of overseas record or referral for clients in need of further evaluation or case management.
 - (3) Refer clients in need of further evaluation or case management to Lutheran Community Services Northwest (LCSNW) or the appropriate resettlement agencies within seven (7) days of receipt of overseas records.
- b. Provide clinical consultation for community outreach workers and designated resettlement agency staff.
- c. Provide ongoing advocacy and support for clients enrolled in the Refugee Health Promotion project.
- d. Assist in referring and connecting refugees to primary care providers and medical specialists.
- e. Complete and submit the following reports to the DSHS Contract Contact listed on page one (1) of this Contract.

Monthly Participant Services Report. The report shall include, but is not limited to: Client Full Name, Alien Number, Date of Birth, Date of Arrival, Service Date and HMC Refugee Health Promotion Project Service Provided. Type of services may include, but are not limited to: Triage of EDN information, Phone consultation, Urgent care and established primary care with Contractor. The required report elements and format will be agreed upon by DOH, DSHS and the Contractor prior to due date of the first monthly report. This report will be due no later than the last working day of the month after the monthly activity being reported. (Example: Monthly activity report for the period January 1 through January 31 will be due to DSHS no later than February 28).

- f. Participate in a project evaluation with the Contractor providing medical perspective on topics such as the triage process, specialty referrals, unmet medical needs in refugee communities and ideas for system improvements. Data and reporting elements for the project evaluation and due dates will be determined and agreed upon between DOH, DSHS and the Contractor.
- g. The Contractor may supply technology access to participants affected by COVID-19 through COVID-19 Emergency Support Services funding. If equipment is purchased directly for eligible RHPP clients, the Contractor shall ensure the following administrative requirements are performed for COVID-19 Emergency Support Services funding:
 - (1) Identify an individual staff member who will serve as a single point of contact for DSHS to answer questions regarding pre-approval and reimbursement requests.
 - (2) Provide a plan to DSHS on how the staff will obtain and collect required information from participants applying for services to include providing proof of income and expenses to verify financial need, and to secure participant signatures on forms.
 - (3) Ensure there are sufficient funds to cover costs in advance of receiving reimbursement from DSHS. The Contractor is required to submit sufficient documentation and verification of payment prior to receiving reimbursement from DSHS.
 - (4) Follow the “COVID-19 Emergency Support Services Guidelines for Contractors” regarding requirements for applicants and the Contractor which is incorporated by reference.
 - (5) The Contractor is responsible for any expenses paid on behalf a participant(s) that does not fall within the allowable categories for COVID-19 Emergency Support Services funding, or for other items that were not approved in advance by DSHS.

4. Special Terms and Conditions, Section 5, Consideration is replaced with the following language:

5. Consideration

- a. Total consideration payable to Contractor for satisfactory performance of the work under this Contract is up to a maximum of **\$68,812**, including any and all expenses, and shall be based on the following:

(1) FFY 2021 (October 2020 – September 2021)

- i. \$36,906\$2,658 per month for services outlined in the Statement of Work and submission of a monthly Participant Services Report for the period of October 2020 through August 2021 (maximum of \$29,238),
- ii. \$2,668 for services outlined in the Statement of Work and submission of a monthly Participant Services Report for the period of September 2021,
- iii. \$5,000 for COVID-19 Emergency Support Services funding to address technology gaps needed by program participants, this includes but is not limited to, purchasing supplies to be issued to eligible program participants to meet emergent needs during the period of self-isolation, purchasing supplies to bridge the gap for digital literacy, purchasing supplies to address COVID-19 response. Requests and restrictions for

purchases will be reviewed and agreed upon by the contractor and DSHS prior to any official transactions.

(2) FFY 2022 (October 2021 – September 2022)

- i. \$2,658 per month services outlined in the Statement of Work and submission of a monthly Participant Services Report for the period of October 2021 through August 2022 (maximum of \$29,238),
- ii. \$2,668 for services outlined in the Statement of Work and submission of a monthly Participant Services Report for the period of September 2022.

All other terms and conditions of this Contract remain in full force and effect.