

	<b>CONTRACT AMENDMENT</b>	HCA Contract No.: K4237 Work Order No.: Amendment No.: 02
<b>THIS AMENDMENT TO THE CONTRACT</b> is between the Washington State Health Care Authority and the party whose name appears below, and is effective as of the date set forth below.		
<b>CONTRACTOR NAME</b> Harborview Medical Center on behalf of University of Washington	<b>CONTRACTOR doing business as (DBA)</b>	
<b>CONTRACTOR ADDRESS</b> 325 Ninth Avenue Seattle, WA 98294	<b>WASHINGTON Taxpayer Identification Number (TIN) and SWV Number</b> 91-1631806 SWV0024602 04	

WHEREAS, HCA and Contractor previously entered into an Agreement to develop, disseminate and provide technical assistance for evidence-based programs and curricula that improve overall quality of care for individuals receiving substance use and co-occurring disorder treatment, and;

WHEREAS, HCA and Contractor wish to amend the Agreement K4237 pursuant to Section number 6 to clarify and better align payment to deliverables and timetables;

NOW THEREFORE, the parties agree the Agreement K4237 is amended as follows:

1. This temporary amendment is necessary due to the state emergency issued as a result of the COVID-19 pandemic. When the State of Emergency ends, and allowing for sufficient time between the end of the State of Emergency and return pre-COVID-19 conditions, these temporary changes will revert back to the original Scope of Work with the exception of deliverables and timelines that have exceeded the original timelines. Additional amendments may be necessary depending on the duration of the State of Emergency.
2. Section 2. Scope of Work Subsection a. Deliverables Table is replaced in its entirety with the table below.
3. Per the HCA COVID-19 amendment policy, this amendment will not require signatures, but will instead be agreed to by the parties of the Agreement and documented via email.
4. This Amendment is effective immediately as allowed by the HCA COVID-19 amendment policy.
5. All capitalized terms not otherwise defined herein have the meaning ascribed to them in the Agreement.
  - a. The following Definition is added: State of Emergency in this Agreement refers to Governor Inslee’s Proclamation 20-05 including subsequent Amendments.
6. Removes All other terms and conditions of the Agreement remain unchanged and in full force and effect.

The parties signing below warrant that they have read and understand this Amendment and have authority to execute the Amendment. This Amendment will be binding on HCA only upon signature by HCA.

CONTRACTOR SIGNATURE <b>No signature required per HCA 06/24/20</b>	PRINTED NAME AND TITLE	DATE SIGNED
HCA SIGNATURE	PRINTED NAME AND TITLE	DATE SIGNED

Deliverables tasks, timelines and payables		Due Date	Amount Year 1	Amount Year 2
1	Hire Lead Training Coordinator.	4/1/2020	\$91,875	
2	Execute sub contract to deliver training.	6/30/2020	\$20,000	
3	Develop a plan for rapid deployment of a statewide behavioral health telehealth, training and technical assistance initiative. <ul style="list-style-type: none"> <li>Develop and implement a governance structure to advise on priority training and TA needs, provide oversight and direction, and align stakeholder efforts. Committee structures to include charters.</li> <li>Launch a weekly, or more often, series of webinars designed to teach behavioral health providers how to incorporate telehealth into their practice. Initial lessons should include basic instruction and gradually evolve to EBP learning communities.</li> <li>Design formal and informal survey methods to quickly identify provider needs for technology, technical assistance, billing, and staff training.</li> </ul>	9/30/2020		71,625
4	15 months of training and technical assistance in person or online			
	3 months of training and technical assistance in person or online	6/30/2020	\$90,000	
	3 months of training and technical assistance in person or online	9/30/2020		\$101,625
	3 months of training and technical assistance in person or online	12/31/2020		\$101,625
	3 months of training and technical assistance in person or online	3/31/2021		\$101,625
	3 months of training and technical assistance in person or online	6/30/2021		\$101,625
5	Develop online training portal	9/30/2020		80,000
6	Quarterly Reports including expenditure submitted thirty days after each quarter.			
	Quarterly Report	6/30/2020	\$40,000	
	Quarterly Report	9/30/2020		\$40,000
	Quarterly Report	12/31/2021		\$40,000
	Quarterly Report	3/31/2021		\$40,000
	Final Report	6/30/2021		\$40,000
7	Submit a final report to include an evaluation of training and TA assistance, and recommendations outlining a plan for sustainability, replication and/or expansion of trainings, and technical assistance.	6/30/2021		\$40,000
TOTAL			\$241,875	\$758,125

**From:** [Melody L. McKee](#)  
**To:** [Karen E. Eaton](#); [Susie Salem](#)  
**Subject:** Fw: K4237-02 Temporary contract changes due to COVID-19  
**Date:** Wednesday, June 24, 2020 11:39:46 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
**Importance:** High

---

So we are approved for Amendment 2.

Who changes the deliverables (and associated amounts) in the spreadsheet Rick sent me?

Thanks,

Melody

---

**From:** Perry, Steve (HCA) <[steve.perry@hca.wa.gov](mailto:steve.perry@hca.wa.gov)>  
**Sent:** Wednesday, June 24, 2020 11:20 AM  
**To:** Melody L. McKee <[melmckee@uw.edu](mailto:melmckee@uw.edu)>  
**Subject:** RE: K4237-02 Temporary contract changes due to COVID-19

Approved! Perfect! Thanks.

Louise, this is a link to [K4237-02 Amendment Cv-19](#) which outlines the temporary COVID related changes, which will remain in effect until we return to our new normal – post COVID.

Steve Perry,  
Cell: 360.915.2691

---

**From:** Melody L. McKee <[melmckee@uw.edu](mailto:melmckee@uw.edu)>  
**Sent:** Wednesday, June 24, 2020 11:05 AM  
**To:** Perry, Steve (HCA) <[steve.perry@hca.wa.gov](mailto:steve.perry@hca.wa.gov)>  
**Cc:** Karen E. Eaton <[eatonke@uw.edu](mailto:eatonke@uw.edu)>; Susie Salem <[ssalem2@uw.edu](mailto:ssalem2@uw.edu)>  
**Subject:** Fw: K4237-02 Temporary contract changes due to COVID-19  
**Importance:** High

Steve,

See Karen's comments.

Anything else we need??

---

**From:** Karen E. Eaton <[eatonke@uw.edu](mailto:eatonke@uw.edu)>  
**Sent:** Wednesday, June 24, 2020 10:55 AM  
**To:** Melody L. McKee <[melmckee@uw.edu](mailto:melmckee@uw.edu)>; Susie Salem <[ssalem2@uw.edu](mailto:ssalem2@uw.edu)>

**Subject:** FW: K4237-02 Temporary contract changes due to COVID-19

I am OK with amendment 2. Susie we do not need to route for signatures, per the attached .pdf. -  
Karen

---

**From:** Melody L. McKee [<mailto:melmckee@uw.edu>]  
**Sent:** Wednesday, June 24, 2020 10:51 AM  
**To:** Karen E. Eaton  
**Subject:** Re: K4237-02 Temporary contract changes due to COVID-19

Sorry!

Attached is the amendment - it is super simple, restructures the deliverables to match the work better, but **does not** change the total year1 and year2 amounts.

I also attached the letter from HCA indicating that we don't need signatures.

Melody

---

**From:** Karen E. Eaton <[eatonke@uw.edu](mailto:eatonke@uw.edu)>  
**Sent:** Wednesday, June 24, 2020 10:41 AM  
**To:** Melody L. McKee <[melmckee@uw.edu](mailto:melmckee@uw.edu)>  
**Subject:** RE: K4237-02 Temporary contract changes due to COVID-19

Melody can you send with attachment?

---

**From:** Melody L. McKee [<mailto:melmckee@uw.edu>]  
**Sent:** Wednesday, June 24, 2020 10:39 AM  
**To:** Perry, Steve (HCA)  
**Cc:** Jim Vollendroff; Karen E. Eaton; Susie Salem  
**Subject:** Re: K4237-02 Temporary contract changes due to COVID-19  
**Importance:** High

Steve,

This is a go in my mind.

Karen/Susie, please weigh in here as it will change the chart I am currently completing with Rick (it makes sense to do so because it more accurately describes the work). Please remember this is in response to COVID-19 and therefore emergent.

Steve, can we call this "approved" today?

Melody

---

**From:** Perry, Steve (HCA) <[steve.perry@hca.wa.gov](mailto:steve.perry@hca.wa.gov)>

**Sent:** Wednesday, June 24, 2020 10:13 AM  
**To:** Melody L. McKee <[melmckee@uw.edu](mailto:melmckee@uw.edu)>  
**Cc:** Jim Vollendroff <[vollenj@uw.edu](mailto:vollenj@uw.edu)>  
**Subject:** K4237-02 Temporary contract changes due to COVID-19

Hi Melody,

With as many as 4 amendments to this Agreement in process, it is important to finalize this amendment (K4237-02 temporary changes) before other amendments move through the approval process. As a reminder, this amendment allows temporary changes due to pandemic. Things to note/review:

1. Deliverables table is replaced in its entirety, although there are no changes to the year 1 & 2 totals. You and I have discussed these, so believe we are close to agreement.
2. Also added language about the amendment process including the transition back to the original SOW in amendment 01.
3. This temporary amendment will not go through the signature process (see COVID-19 letter attached for convenience). Instead, HCA and BHI will approve via email.

Please look over the entire amendment, paying close attention to the items 1 and 2 above, and let me know if you have concerns. Let me know if you want to schedule a call to discuss.

Steve Perry,  
Behavioral Health Workforce Development  
Division of Behavioral Health & Recovery  
Cell: 360.915.2691



**NOTICE:** This message (including any attachments) may contain information that is privileged, confidential, proprietary and/or otherwise protected from disclosure to anyone other than its intended recipient(s). Any dissemination, copying, retention or use of this message or its contents (including any attachments) by persons other than the intended recipient(s) is strictly prohibited. If you have received this message in error, please immediately notify the sender by reply e-mail or telephone and permanently delete all copies of this message and any attachments. Thank you for your cooperation.

**NONDISCRIMINATION:** The Washington State Health Care Authority complies with all applicable federal and Washington state civil rights laws and is committed to providing equal access to our services. A complete set of nondiscrimination statements can be found at <http://www.hca.wa.gov/about-hca/non-discrimination-statement>

**NOTICE:** This message (including any attachments) may contain information that is privileged, confidential, proprietary and/or otherwise protected from disclosure to anyone other than its intended recipient(s). Any dissemination, copying, retention or use of this message or its contents (including any attachments) by persons other than the intended

recipient(s) is strictly prohibited. If you have received this message in error, please immediately notify the sender by reply e-mail or telephone and permanently delete all copies of this message and any attachments. Thank you for your cooperation.

**NONDISCRIMINATION:** The Washington State Health Care Authority complies with all applicable federal and Washington state civil rights laws and is committed to providing equal access to our services. A complete set of nondiscrimination statements can be found at

<http://www.hca.wa.gov/about-hca/non-discrimination-statement>"><http://www.hca.wa.gov/about-hca/non-discrimination-statement>