

Cancellation and Missed Appointments Policy

UWMC Outpatient Psychiatry and Memory Disorders Clinic

Missed appointments and appointments cancelled less than 24 hours in advance impact our ability to provide health care to you and can limit the availability of appointments for other patients.

A pattern of missed appointments may result in our no longer being able to provide care for you.

We provide reminder calls before your appointment as a courtesy, but not receiving a reminder call does not excuse a missed appointment. You are responsible for remembering scheduled appointments.

We appreciate your consideration in arriving for your scheduled appointment on time.

I, the undersigned, have been informed about the UWMC Outpatient Psychiatry and Memory Disorders Clinic cancellation and missed appointment policy. I understand that a pattern of missed appointments not cancelled at least 24 hours in advance may result in termination of my care at this clinic.

I have been informed that reminder calls are made as a courtesy but that I am responsible for remembering my appointment.

Signature

Date