

How to access your compliance documents

1. Immunizations Summary:

- a. Log in to your CastleBranch account: <https://portal.castlebranch.com/>
- b. Go to Document Center on the sidebar
- c. Select "Clinical Requirements"
- d. Select "Results" by scrolling through the list of documents. The document has a long list of numbers following the word "Results," i.e. results3428574629393958638
- e. Click the "Need Help" button if you can't find it. Select the Video FAQ titled "Compliance Summary Report"

2. Criminal Background Check (CBC), BLS Card, HIPAA Certificate, Universal Precautions Certificate, PCISA Form, Mask Fit Testing Certificate, next PPD or TBSS due date, next Flu Shot due date, Drug Test Report (if required by a site):

- a. Log in to E*Value with your UW Net ID: <http://www.uwmedicine.org/education/md-program/current-students/technology/e-value>
- b. Select the "UWA, School of Medicine" program
- c. Select "Home," and then in the sub-menu select "Other tasks"
- d. Select "Personal Records Requirements"

3. If you need a **form signed by a "school official,"** or a **"Letter of Good Standing,"** and **proof of malpractice insurance,** or **help with VSAS** please contact the Registration Team: somreg@uw.edu.

For all other questions about SOM compliance requirements please contact Laura Ellis at somcompl@uw.edu.