### **Amendment**

### **Commerce Contract Amendment Face Sheet**

Contract Number: 19-31310-030 **Amendment Number: B** 

**Washington State Department of Commerce Community Services and Housing Division** Office of Crime Victims Advocacy Sexual Assault Nurse Examiner (SANE) Training Program

1. Contractor		2. Contractor Doing Business As (optional)		
Harborview Medical Center 325 9TH AVE MS 359750		Harborview Medical Center		
SEATTLE WA 98104				
3. Contractor Representative (only if updated)		4. COMMERCE Representative (only if updated)		
5. Original Contract Amount	6. Amendment Amount		7. New Contract Amount	
\$705,436.00	\$0.00		\$705,436.00	
8. Amendment Funding Source	9. Amend. Effective Date 4/1/2021		10. End Date	
Federal: ⊠ State: ⊠ Other: □ N/A: □			September 30, 2021	
11. Federal Funds (as applicable)	Federal Agency:		CFDA	Indirect Rate
\$598,349.00	Department of Justice, Office on Violence Against Women		<b>Number:</b> 16.590	(if applicable):
12. SWV #	13. UBI #		1	14. DUNS #
SWV0024602-01	178049035			136578817
15 Amendment Purpose				

To extend the contract end date.

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" - Scope of Work, Attachment "B" - Budget, Attachment "C" - Standard Assurances, Attachment "D" - EEOP Certification, Attachment "E" -Prohibited Conduct Related to Trafficking of Persons, Attachment "F" - Civil Rights, Confidentiality and Non-Supplantation, Attachment "G" - Restrictions Regarding Non-Disclosures Agreements, Attachment "H" - Copyright Provisions, and Contractor's Application for Funding. Any reference in the original Contract to the "Contract" shall mean the "Contract As Amended".

FOR CONTRACTOR	FOR COMMERCE
Sommer Eleveno-Walley	Viane Flonts
Signature	Diane Klontz, Assistant Director
Sommer Kleweno-Walley	4/21/2021   9:30 AM PDT
Name	Date
Interim Chief Executive Officer	
Title	APPROVED AS TO FORM ONLY
4/18/2021   10:08 AM PDT	BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE
Date	

# **Amendment B**

The contract is amended as follows:

Contract end date is extended to September 30, 2021.

The Scope of Work is modified as follows:

Data Requirements added. Quarterly narrative progress reports due July 15, 2021 and October 15, 2021.

Deliverable added. Vouchers - Final voucher must be submitted by October 15, 2021.

## **SCOPE OF WORK**

# Sexual Assault Nurse Examiner (SANE) Training Program SFY 2019

July 1, 2018 through September 30, 2021

## **DATA REQUIREMENTS**

The Contractor shall provide OCVA with the following items in the timeline noted:

- Quarterly narrative progress reports due no later than October 15, 2018, January 15, 2019, April 15, 2019, July 15, 2019, October 15, 2019, January 15, 2020, April 15, 2020, July 15, 2020, October 15, 2020, January 15, 2021, April 15, 2021, July 15, 2021 and October 15, 2021.
- Narrative progress report
  - For each training event provided:
    - Title
    - Date(s)
    - Location
    - Presenters
    - Number of people trained
    - Type of people trained, only if other than SANEs
    - Training content, only if other than sexual assault forensic evaluation/examination
    - Summary of evaluations
  - Description of effectiveness of trainings provided
  - o For each consultation or technical assistance provided:
    - type of organization
    - format of contact (phone, email, video conference, in-person, etc.)
    - number of contacts
  - Description of effectiveness of consultation or technical assistance
  - Description how activities are meeting the goals and objectives of:
    - Increasing the number of trained SANEs
    - Increasing access to SANEs in rural communities
    - Increasing continuing education opportunities
    - Enhance and support SANE programs
    - Enhance support to OCVA Sexual Assault Medical Forensic Examination Contractors and other service providers
    - Continue to meet the needs of both urban and rural SANEs

- Description of areas of remaining need with regard to victim services, safety, and community response
- Description of what HCSATS is allowed to do now that could not be done before this funding

## **DELIVERABLES**

The Contractor shall provide OCVA with the following deliverables:

- 1. Services As detailed below:
  - a. Core 5-day SANE Trainings: HCSATS will provide seven 5-day intensive courses for Sexual Assault Nurse Examiners.
  - b. Rural 3-day SANE Trainings: HCSATS will provide seven 3-day trainings in rural regions throughout the state.
  - c. Pediatric SANE Training: HCSATS will provide three 5-day trainings in various regions throughout the state. One Pediatric SANE Training will be completed by June 30, 2019.
  - d. Advanced SANE Trainings: HCSATS will provide seven 1-day trainings in various regions throughout the state.
  - e. Refresher SANE Trainings: HCSATS will provide five 1-day trainings in various regions throughout the state. Five Refresher SANE Trainings will be completed by June 30, 2019.
  - f. Maltreatment and Peer Review Meetings: HCSATS will provide fifteen 1-day meetings in regions throughout the state.
  - g. Consultations: HCSATS will provide up to 30 web based individual or group case consultations as requested.
  - h. Technical Assistance: HCSATS will provide up to 100 hours of technical assistance related to sexual assault medical forensic examinations. This is anticipated to include up to four 1-day on site visits.
  - Curriculum: HCSATS will update the adolescent/adult curriculum and child curriculum to reflect current practice and align with national guidelines. This is anticipated to include IAFN membership, IAFN SANE-A and SANE-P certification, and IAFN Course Approval. Curriculum will be completed by June 30, 2019.
  - j. Website: HCSATS will maintain the WAsafe.org website to provide information about sexual assault medical forensic activities.
- 2. Audit If required, audit must be received no later than nine (9) months after the end of the Contractor's fiscal year.
- 3. Vouchers Must be submitted at least quarterly.
  - a. Final voucher must be submitted by October 15, 2021.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.