Roles, Responsibilities and Patient Care Activities of Residents
University of Washington Obstetrics & Gynecology Residency Program

TRAINING SITES: UWMC, HMC, VAMC, SCH, Swedish Medical Center, Virginia Mason Medical Center, Yakima Valley Memorial Hospital.

Definitions

OB GYN Resident: A physician who is engaged in a graduate training program in obstetrics and gynecology and who participates in patient care under the direction of attending physicians (or licensed independent practitioners) as approved by each review committee. As part of their training program, residents are given graded and progressive responsibility according to the individual resident’s clinical experience, judgment, knowledge, and technical skill. Each resident must know the limits of his/her scope of authority and the circumstances under which he/she is permitted to act with conditional independence. Residents are responsible for asking for help from the supervising physician (or other appropriate licensed practitioner) for the service they are rotating on when they are uncertain of diagnosis, how to perform a diagnostic or therapeutic procedure, or how to implement an appropriate plan of care.

Attending of Record (Attending): An identifiable, appropriately-credentialed and privileged attending physician (or licensed independent practitioner as approved by each Review Committee) who is ultimately responsible for the management of the individual patient and for the supervision of residents involved in the care of the patient. The attending delegates portions of care to residents based on the needs of the patient and the skills of the residents.

Supervision
To ensure oversight of resident supervision and graded authority and responsibility, the following levels of supervision are recognized by UW GME:

1. Direct Supervision – the supervising physician (or “supervisor” if your RRC permits supervision by non-physicians) is physically present with the resident and patient.
2. Indirect Supervision:
   a) with direct supervision immediately available – the supervising physician is physically within the hospital or other site of patient care and is immediately available to provide Direct Supervision.
   b) with direct supervision available – the supervising physician is not physically present within the hospital or other site of patient care, but is immediately available by means of telephonic and/or electronic modalities and is available to come to the site of care in order to provide Direct Supervision.
3. Oversight – the supervising physician is available to provide review of procedures/encounters with feedback provided after care is delivered.

Clinical Responsibilities

The clinical responsibilities for each resident are based on PGY-level, patient safety, resident education, severity and complexity of patient illness/condition and available support services. The specific role of each resident varies with their clinical rotation, experience, duration of clinical training, the patient’s illness and the clinical demands placed on the team. The following is a guide to the specific patient care responsibilities by year of clinical training. Residents must comply with
the supervision standards of the service on which they are rotating unless otherwise specified by their program director.

**PGY-1 (defined as Junior Residents by OBGyn RRC)**
PGY-1 residents are primarily responsible for the care of patients under the guidance and supervision of the attending physician, fellows, and senior residents. They should generally be the point of first contact when questions or concerns arise about the care of their patients. However, when questions or concerns persist, supervising residents and/or the attending physician should be contacted in a timely fashion. PGY-1 residents are initially directly supervised and when merited will progress to being indirectly supervised with direct supervision immediately available (see definitions above) by an attending or senior resident when appropriate.

**PGY-2 (defined as Intermediate Residents by OBGyn RRC)** Intermediate residents may be directly or indirectly supervised by an attending physician or senior resident but will provide all services under supervision. They may supervise PGY-1 residents and/or medical students; however, the attending physician is ultimately responsible for the care of the patient.

**PGY-3/4 (defined as Senior Residents by OBGyn RRC)** Senior residents may be directly or indirectly supervised. They may provide direct patient care, supervisory care or consultative services, with progressive graded responsibilities as merited. They must provide all services ultimately under the supervision of an attending physician. Senior residents should serve in a supervisory role of medical students, junior and intermediate residents in recognition of their progress towards independence, as appropriate to the needs of each patient and the skills of the senior resident; however, the attending physician is ultimately responsible for the care of the patient.

**Attending of Record**
In the clinical learning environment, each patient must have an identifiable, appropriately-credentialed and privileged primary attending physician who is ultimately responsible for that patient’s care. The attending physician is responsible for assuring the quality of care provided and for addressing any problems that occur in the care of patients and thus must be available to provide direct supervision when appropriate for optimal care of the patient and/or as indicated by individual program policy. The availability of the attending to the resident is expected to be greater with less experienced residents and with increased acuity of the patient’s illness. The attending must notify all residents on his or her team of when he or she should be called regarding a patient’s status. In addition to situations the individual attending would like to be notified of, the attending should include in his or her notification to residents all situations that require attending notification per program or hospital policy. The primary attending physician may at times delegate supervisory responsibility to a consulting attending physician if a procedure is recommended by that consultant. For example, if an orthopedic surgeon is asked to consult on a patient on the medicine service and decides the patient needs a joint aspiration, the medicine attending may delegate supervisory responsibility to that orthopedic surgeon to supervise the medicine resident who may perform the joint aspiration. This information should be available to residents, faculty members, and patients.

The attending may specifically delegate portions of care to residents based on the needs of the patient and the skills of the residents and in accordance with hospital and/or departmental policies. The attending may also delegate partial responsibility for supervision of junior residents to senior residents assigned to the service, but the attending must assure the competence of the senior
resident before supervisory responsibility is delegated. Over time, the senior resident is expected to assume an increasingly larger role in patient care decision making. The attending remains responsible for assuring that appropriate supervision is occurring and is ultimately responsible for the patient’s care. Residents and attendings should inform patients of their respective roles in each patient’s care.

The attending, fellows, and supervisory residents are expected to monitor competence of more junior residents through direct observation, formal ward rounds and review of the medical records of patients under their care.

Faculty supervision assignments should be of sufficient duration to assess the knowledge and skills of each resident and delegate to him/her the appropriate level of patient care authority and responsibility.

**Supervision of invasive procedures**

In a training program, as in any clinical practice, it is incumbent upon the physician to be aware of his/her own limitations in managing a given patient and to consult a physician with more expertise when necessary. When a resident requires supervision, this may be provided by a qualified member of the medical staff or by a resident who is authorized to perform the procedure independently. In all cases, the attending physician is ultimately responsible for the provision of care by residents. When there is any doubt about the need for supervision, the attending should be contacted.

The following procedures may be performed with the indicated level of supervision:

**Direct supervision required by a qualified member of the medical staff**
*Direct supervision by an OB-GYN attending or fellow is required for residents at all levels of training for invasive obstetrical or gynecologic procedures occurring in the inpatient or outpatient setting. Exception- see Emergency procedures.*

**Indirect supervision required with direct supervision immediately available by a qualified member of the medical staff for the intermediate or senior OB-GYN resident only for necessary emergent procedures performed in the hospital setting, as described above.**

**Indirect supervision required with direct supervision available by a qualified member of the medical staff is appropriate for the intermediate or senior OB-GYN resident for necessary emergent procedures performed in the hospital setting, as described above.**

**Oversight required by a qualified member of the medical staff**
*For all inpatient and emergency department OB-GYN consultations.*

**Oversight, indirect or direct supervision may be acceptable for the below list of non-urgent inpatient or outpatient procedures.**
- Dressing changes
- Suture and staple removal
- Vaginal pack removal
- Foley catheter placement

**Emergency Procedures**
It is recognized that in the provision of medical care, unanticipated and life-threatening events may occur. The resident may attempt any of the procedures normally requiring supervision in a case where death or irreversible loss of function in a patient is imminent, and an appropriate supervisory physician is not immediately available, and to wait for the availability of an appropriate supervisory physician would likely result in death or significant harm. The assistance of more qualified individuals should be requested as soon as practically possible. The appropriate supervising practitioner must be contacted and apprised of the situation as soon as possible.

**Supervision of Consults**

Residents may provide consultation services under the supervision of senior residents, fellows, and attending faculty. The attending of record is ultimately responsible for the care of the patient and thus must be available to provide direct supervision when appropriate for optimal care and/or as indicated by individual program policy. The availability of the attending and supervisory residents or fellows should be appropriate to the level of training, experience and competence of the consult resident and is expected to be greater with increasing acuity of the patient’s illness. Information regarding the availability of attendings and supervisory residents or fellows should be available to residents, faculty members, and patients. **Residents performing consultations on patients are expected to communicate verbally with their supervising attending at the time of consultation and daily for ongoing consultations.**

Any resident providing clinical care where there is credible concern for patient’s life or limb requiring the need for immediate invasive intervention -significant change in clinical status including discharge, transfer to the ICU, need for transfusion of blood products, return to operating room, etc. MUST communicate directly with the supervising attending as soon as possible prior to intervention or discharge from the hospital, clinic or emergency department so long as this does not place the patient at risk.

If the communication with the supervising attending is delayed due to ensuring patient safety, the resident will communicate with an alternate attending within the same clinical division/specialty. Residents performing consultations will communicate the name of their supervising attending to the services requesting consultation.

**Supervision of Hand-Offs**

The OBGYN residency program has a policy for handoff to be provided both written and verbally. policy must include expectations of hand-off format, content, and supervision. As documented in the ACGME’s common program requirements, OBGYN training program has designed clinical assignments to minimize the number of handoffs and to ensure and monitor effective, structured handoff processes to facilitate both continuity of care and patient safety.

Clinical services at HMC and UWMC are required to use a twice daily (or once daily on weekend/holiday schedules) handoff in verbal and written format using CORES. Obstetric services at UWMC have a twice daily (or once daily on Saturday/holiday schedules) formal inter-disciplinary handoff (board rounds) involving with supervising attendings, resident teams, charge nurse, and other clinical services including Neonatology and Obstetric Anesthesiology. Clinical services at other sites of care including VA, Swedish Medical Center, Virginia Mason Medical Center utilize a locally appropriate written and verbal hand-off process.

**Circumstances in which Supervising Practitioner MUST be Contacted**
The supervising practitioner must be contacted with new inpatient or emergency department consultations, admissions, transfers, change in patient clinical status or patient discharges. If the supervising attending is not available to discuss the above clinical events, the clinical care can be discussed with an alternate attending within the same clinical division (General OB-GYN, Maternal-Fetal Medicine, Gynecologic Oncology or Urogynecology)

Resident Competence & Delegated Authority
The privilege of progressive authority and responsibility, conditional independence, and a supervisory role in patient care delegated to each resident is determined by the clinical competency committee, which meets and collectively evaluates each resident’s abilities based on specific criteria. Each resident is assessed at the end of each clinical rotation and twice-yearly by a clinical competency committee to determine whether year-specific objective assessments of patient care and medical knowledge competencies have been met. If so, the resident is advanced to the next year of training (intermediate or senior level) and may perform clinical duties as described above.

Faculty Development and Resident Education around Supervision and Progressive Responsibility
Residency programs must provide faculty development and resident education on best practices around supervision and the balance of supervision and autonomy. One best practice to consider is the SUPERB SAFETY model:

Attendings should adhere to the SUPERB model when providing supervision. They should
1. Set Expectations: set expectations on when they should be notified about changes in patient's status.
2. Uncertainty is a time to contact: tell resident to call when they are uncertain of a diagnosis, procedure or plan of care.
3. Planned Communication: set a planned time for communication (i.e. each evening, on call nights)
4. Easily available: Make explicit your contact information and availability for any questions or concerns.
5. Reassure resident not to be afraid to call: Tell the resident to call with questions or uncertainty.

Residents should seek supervisor (attending or senior resident) input using the SAFETY acronym.
1. Seek attending input early
2. Active clinical decisions: Call the supervising resident or attending when you have a patient whose clinical status is changing and a new plan of care should be discussed. Be prepared to present the situation, the background, your assessment and your recommendation.
3. Feel uncertain about clinical decisions: Seek input from the supervising physician when you are uncertain about your clinical decisions. Be prepared to present the situation, the background, your assessment and your recommendation.
4. End-of-life care or family/legal discussions: Always call your attending when a patient may die or there is concern for a medical error or legal issue.
5. **Transitions of care:** Always call the attending when the patient becomes acutely ill and you are considering transfer to the intensive care unit (or have transferred the patient to the ICU if patient safety does not allow the call to happen prior to the ICU becoming involved).

6. **Help with system/hierarchY:** Call your supervisor if you are not able to advance the care of a patient because of system problems or unresponsiveness of consultants or other providers.

**Current date:** August, 2013